

CITiZAN appreciates the time, commitment and skills that volunteers contribute to the project and we are dedicated to ensuring that the experience is enjoyable, beneficial and safe for the volunteer. This document outlines what you can expect from us and what we expect from you to make this a productive, reciprocal relationship.

CITiZAN agrees:

- To provide insurance for all participants in training and outreach events
- To provide comprehensive and regularly updated health and safety guidelines for participants
- To provide guidance on health and safety matters as part of training and outreach events
- To provide site specific risk assessments for training and outreach events
- To ensure volunteers have support whilst volunteering
- To liaise with volunteers about any issues that may affect their involvement with the project

The volunteer agrees:

- Not to work alone on the foreshore
- To be aware of the environmental conditions (e.g. weather, tide times, dangerous mud, unstable cliffs, etc) of a site location and to not undertake work under dangerous conditions
- Not to dig or excavate any area of the foreshore
- To adhere to the CITiZAN Finds Policy
- Not to smoke or eat whilst on the foreshore or to smoke in any areas used by the project
- To take reasonable care for their personal health and safety and that of others affected by their actions
- Not to intentionally or recklessly interfere with, or misuse anything provided by the project
- To report any hazards they encounter or observe whilst involved with the project
- To use equipment provided by the project in accordance with training or instructions from the team
- Not to carry out project activities whilst under the influence of alcohol or illegal drugs or prescription medication that may affect their ability to work safely
- Not to access a site if there is no obvious right of way or public access unless permission has been given by the landowner
- To respect fences and signage
- Not to discuss the project with the media without prior permission from the staff
- Not to do anything that may bring CITiZAN into disrepute

The focus of CITiZAN is to record and monitor eroding on the foreshore features; it is not to systematically collect finds. Should volunteers find any objects that they think might be of significance they should report these to the CITiZAN team and their local Portable Antiquities Scheme Finds Liaison Officer (FLO). For further information please refer to the CITiZAN finds policy.